## Trinitas Arts Conservatory 2023-2024

## **Conservatory Registration Checklist**

(click on hyperlinks for all necessary forms and documents)

- New Trinitas students Only sign up for Blackbaud email Mr. Betts a request (mbetts@servitehs.org) to be added - a \$50 per family per year Blackbaud Account Management Fee will apply.
- Read Parent Letter about Blackbaud
- New families Only Read <u>Blackbaud General Enrollment Instructions for Parents &</u> <u>Payers</u> (Servite Parents - a separate account linked to a different unique email address is necessary for Trinitas Blackbaud Account.)
- □ Look over <u>Trinitas Course Catalogue</u> to choose classes.
- Fill out Conservatory Registration Google Form
- □ Fill out <u>Trinitas Emergency Health Google Form</u>
- Download, print, sign and scan <u>Emergency Health Form signature page</u>.

□ Keep the hard copy to turn into Mr. Betts during the first week of classes.

- Carefully read the <u>2023-2024 Trinitas Theatre Handbook</u>.
- Download, print, sign and scan the <u>2023-2024 Contract Page</u>.
  - □ Keep the hard copy to turn into Mr. Betts during the first week of classes.
- Download, print, sign and scan the <u>2023-2024 Blackbaud Tuition Management Page</u>
  - □ Keep the hard copy to turn into Mr. Betts during the first week of classes.
- Email Mr. Betts (mbetts@servitehs.org) the following documents:
  - □ Signed Emergency Health Signature Page
  - Signed 2023-2024 Contract Page
  - □ Signed 2023-2024 Blackbaud Tuition Management Page
- Turn in Hard Copies of the above Signature Pages within 14 days of Registering for Conservatory.

## Early Bird Discount now through Wednesday, August 23, 2023

\$50 off any Year-Long Class

## \$25 off select Electives

(does not include any Musical Theatre or Cabaret Classes)

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